

WNSF policy statement

These policy rules and regulations underlie our charity activities.

Introduction

This grant making policy lays out our aims and principles in awarding grants (WNSF). We can only provide grants and fund projects that fall within our charitable purposes and meet our funding criteria. What will be applied to any given grant or funding will depend on the nature of the application and will be decided on a previously defined basis. This policy also includes a range of checks and balances.

WNSF

We require submissions for grants to be made by the students themselves using our fixed application forms published on the website. These forms may not be considered, if the application is not complete. Applicants also have to sign a Terms & Conditions agreement that monitors compliance with our values and norms.

WNSF will carry out sufficient due diligence on grant applicants identity to confirm that:

- any funding will be applied in accordance with the WNSF charitable purposes.
- funds will not be knowingly used for illegal purposes, such as money laundering, bribery or financing terrorism.
- the applicant does not hold views or have any involvement in activities contrary to the charity's values and charitable purposes.

WNSF chooses students who have the best qualifications according to predetermined selection criteria. The number of applications approved may exceed the funding available. We always use a set of predetermined guidelines to help us in making the right decisions to allocate funding.

All grantees will be required to provide a report on how their grant was used and the impact this has had. WNF will monitor such reports to not only ensure that grants are being used for the purposes intended, but also to assess the impact grants have made.

Grants are awarded entirely at the discretion of WNSF and their decision is final. All applicants will be notified of the receipt of their applications and successful applicants will have funding made available, once they have provided with date and (preferably signed) the Terms & Conditions agreement.

Grants will never be with retroactive effect on part of the study already completed.

Applicants' data (personal details, references, study results) will be held in accordance with data protection legislation. It will be held securely, disclosed if subject to an access request, treated as confidential, only used for the purpose for which it has been provided and destroyed, once no longer needed.

For more detail refer to the **Privacy Statement** enclosed.